



Job Description: Summer Camp Program Leader

Rye Nature Center is owned by the City of Rye, NY, and operated by the Friends of Rye Nature Center, a 501 (c) (3) non-profit organization, to develop, foster and promote environmental awareness. The center provides programs for school students, children, families and adults in Rye and lower Westchester County.

Position: Seasonal, part-time contract position for seven to eight weeks, June through August.

Salary: \$15 per hour to start

Reports to: Director of Education.

Supervises: Counselors, Junior Counselors and 10 to 12 campers.

Responsibilities: The Program Leader will have overall responsibility for planning and teaching lessons for up to 12 children in one age division in our Summer Ecology Camp.

Responsibilities:

1. Plan activities on a weekly theme;
2. Set-up and preparation for the activities and organize program supplies and equipment;
3. Lead high quality, hands-on activities in a safe manner; and,
4. Participate in and lead all-camp activities and field trips off site.

Additional duties include:

1. Participate in staff training;
2. Maintain positive staff, camper and parent relationships,
3. Supervise Counselors, Junior Counselors, and campers;
4. Lead one or more daily clean-up chores; and,
5. Other duties as assigned.

Requirements:

1. Bachelors or higher degree in environmental education or related field;
2. Minimum one year successful professional experience teaching in a nature center setting;
3. Demonstrated ability to teach children;
4. Proven ability to work with and supervise others; and,
5. Current Standard First Aid and CPR certification (training provided).