

## **Environmental Educator – Part-time**

Innovative environmental education and conservation organization seeks a part-time Environmental Educator to develop and lead off-site programs, workshops, and classes throughout Westchester County and the New York City area. Friends of Rye Nature Center (FRNC) located in Rye, New York, is looking for a creative, dynamic educator with a passion for science, ecology, and nature to who is enthusiastic about bringing nature to new audiences, and wants to inspire others to become environmental stewards. FRNC encourages a diverse pool of candidates to apply. EOE.

The Environmental Educator supports the development and implementation of all the FRNC's environmental education programs for all ages. This position acts as a lead teacher/educator within the following programs/classes: elementary school field trips, after-school enrichment, special events, all summer camp programs, family programs, birthday parties, Forest Kindergarten, and our Preschool Ecology program.

### **Primary Duties:**

#### **Education and Programs (85%)**

- Act as a co-teacher in the Preschool Ecology and Forest Kindergarten programs.
- Occasionally lead FRNC's environmental education programs, pre-K through adult, in indoor, outdoor, and off-site locations.
- Provide input for environmental education curriculum, school workshops, and summer camp programs.
- Collaborate with the Education Director and staff in the development of new, innovative program offerings.
- Act as a group leader during FRNC summer camp sessions.
- Lead school study tours using Nature Center curriculum that meets requirements set by the New York State Common Core.

#### **Visitor Center and Site (10%)**

- Assist with overall visitor experience at the Nature Center, including indoor and outdoor exhibits, trails, and special projects.
- Assist with animal caretaker duties as needed.
- Provide office administrative support as needed.
- Ensure overall cleanliness and safety of the classroom. Assist with daily cleaning, organization and tidiness of both indoor and outdoor classroom spaces.

#### **Fundraising (5%)**

- Support all aspects of FRNC's fundraising including mass mailings and events.
- Work at special events on weekends as necessary.
- Cultivate positive relationships with all customers and donors.

#### **Qualifications:**

- Bachelor's degree from an accredited college in environmental studies, education, ecology, or related field.
- A minimum of two years prior teaching experience in a school, nature or science center, or similar informal education-based organization.
- Experience in the development, implementation and evaluation of environmental education curriculum preferred.
- Proven experience leading groups and a commitment to teamwork.

- Exceptional talent at engaging all grade levels.
- Knowledge of flora and fauna of the region, gardening, birds, seasonal changes, marine biology, and wildlife preferred.
- Excellent communication, organization and computer skills.
- Must be able manage multiple projects simultaneously.
- First Aid and CPR certified.
- Must be able to lift 50 lbs. and stand and/or walk for long periods on trails.
- Must have a valid driver's license.